



## Explanatory Memorandum

### LEAD WATER SERVICE CONNECTION REPLACEMENT GRANT SCHEME.

#### **Introduction:**

- 1.1 The grant scheme is being made available to assist qualifying homeowners to replace lead water service connections from the boundary stopcock to the kitchen sink tap.

#### **Level of Grant:**

- 2.1 The level of grant aid available shall be determined on the basis of gross household income and shall be 60% of the approved works subject to a maximum of €300.00 per qualifying household.

#### **Time line for submission of applications:**

- 3.1 Applications for the Lead Water Service Connection Replacement Grant Scheme must Be submitted between the 1<sup>st</sup> August 2009 and 30<sup>th</sup> September 2009.

#### **Qualifying Criteria**

- 4.1 The Scheme applies to RESIDENT HOME OWNERS ONLY and who would otherwise qualify for the 2009 Refuse Waiver Scheme.

#### **Evidence of household Income;**

- 5.1 The following evidence of income – as appropriate – must be included with all applications.

For PAYE workers, a P60 or Balancing Statement for the previous tax year.

If you are finished working, we require a copy of your P45.

For social welfare recipients, a statement from Social Welfare stating weekly/annual payments and the date payment commenced (**PART 7** of application form).

In case of State Pensioners, a copy of the 2<sup>nd</sup> page and 3<sup>rd</sup> last page of the current pension book will suffice.

In case of Private pension, verification if this income must be provided.

If you or your spouse /partner is in receipt of Community Employment, Back to Work Scheme, FÁS or income from employment, you should attach a recent payslip to the application form.

If you, or a member of your household, are in third level education, we require a letter from the college/university confirming this.

**Evidence of Ownership of Property:**

- 6.1 The City Council shall satisfy themselves regarding the status of the property owner and may seek appropriate evidence of ownership of a property prior to processing the grant application.

**Tax requirement for the Contractor:**

- 7.1 A C2 Certificate or a Tax Clearance Certificate will be required from the contractor appointed to carry out the works.

**Certificate of provisional approval:**

- 8.1 When grant is determined, the City Council will issue a Certificate of Provisional Approval. A Certificate of Provisional Approval will state the amount of grant which has been determined, and the terms and conditions under which provisional approval is being given. Terms and conditions may relate to:
- (a) Manner in which the proposed works must be carried out
  - (b) the time within which the proposed works must be carried out.

**Payment of Grant:**

- 9.1 On completion of works, the applicant may claim payment of the grant by signing the Declaration incorporated in the Certificate of Provisional Approval and returning it together with the appropriate documents to the Water Section, Transportation & Infrastructure, Grammar School Annex, College Road, Galway.
- 9.2 Following receipt of the claim for payment, the City Council will carry out an inspection to establish that the works have been completed satisfactorily and in accordance with the Certificate of Provisional Approval. When the City Council is satisfied in this regard, it will authorise payment of the grant.
- 9.3 Where the City Council considers that the actual cost of the qualifying works was less than the approved cost, a revised approval cost and Amount of Grant will be determined.

**Important Notes – Please read carefully:**

- **Galway City Council does not accept any liability in respect of the works undertaken.**
- **Applicants are advised to satisfy themselves as to workmanship and insurances in respect of the works.**
- **It is the applicant's responsibility to ensure that the works carried out are in accordance with the Building Regulations**
- **Galway City Council does not guarantee or maintain any of the works carried out on your behalf by the contractors.**