

**Galway City Council**  
**Planning Office**  
**City Hall**  
**College Road**  
**Galway**  
**Telephone (091) 536599**  
**E-mail: [planning@galwaycity.ie](mailto:planning@galwaycity.ie)**

**COMHAIRLE CATHRACH NA GAILLIMHE**



**For Office Use Only**

REG. REF. NO. \_\_\_\_\_  
 O.S. SHEET NO. \_\_\_\_\_  
 GEO. DIR. GRID REF. NO. \_\_\_\_\_

**Declaration of Exempted Development ( S. 5 of Planning and Development Act 2000 ) Form I**

**IMPORTANT: ALL QUESTIONS MUST BE ANSWERED.**

1. Postal Address of Site or Building: .....

(If none, give description sufficient to identify)

2. Name of Applicant in full .....

Address: ( If different from No. 1 above ) .....

Tel No. .... Fax No. .... E.mail address .....

3. (a) State applicants interest in site if any (freehold, leasehold etc ) .....

*N.B. If applicant is not the Freehold owner of the land in question, please provide the name and address of the owner.....*

4. (a) **Brief description of proposed development**

(b) **Additional Information if the development involves an extension to a house**

Floor Area of (i) Proposed extension ( ) Sq. M. NB ALL DRAWINGS SHOULD BE SUBMITTED IN A METRIC SCALE  
 (ii) Any existing extensions to the property ( ) Sq. M.  
 (iii) Amount of private open space remaining to the rear of the house .ie excluding garages/stores ( ) Sq. M.

(c) **Additional Information if the development involves the Erection of garages / stores etc within the garden of a house**

Floor Area of (i) Proposed store / garage / shed etc ( ) Sq. M.  
 (ii) Any existing store / garage / shed in the garden ( ) Sq. M.  
 (iii) Amount of private open space remaining to the rear or side of the house .ie excluding garages/stores ( ) Sq. M.

*N.B. (i), (ii) and (iii) must be individually and clearly defined on submitted drawings for each of the above categories*

5. In the case of any building or buildings to be retained on site, or for a change of use of the property, please state:

(a) Present use of each floor or use when last used: .....

(b) Proposed use of each floor: .....

I HEREBY DECLARE that the information given in this form is correct

Signature of Applicant (or his Agent): ..... Date: .....

List of drawings in metric required with application - tick box - Site Location plan (1:1000)  Layout Plan (1:200 or 1:500)   
 Plans and Elevations (1:50 or 1:100)  Appropriate Fee €80.00

Fees can be paid at the cash office in City hall by cash or cheque. Payment may be made by credit card at the public counter, by telephone to (091) 536437/8/9, or by completing the following details & return to City Hall, Planning Department. **I/We authorise Galway City Council to debit my/our credit card with €80.00 above PLEASE QUOTE YOUR ACCOUNT NUMBER WHEN MAKING PAYMENT TO ENSURE YOUR ACCOUNT IS PROPERLY CREDITED.**

Please select one: Visa  Mastercard  Access  Eurocard   
 Cardholder name & initials: .....

Cardholder Address: .....

Card number:

Expiration Date: ..... Signed: ..... Date: .....

The Law Governing the Planning System is set out in the Planning and Development Act 2000 and the Planning and Development Regulations 2001 and 2002. These may be accessed by way of a link with the Department of the Environment <http://www.environ.ie/devindex.html>

The Acts and the Regulations can also be purchased from the Government Publications Sale Office.  
 Sun Alliance House, Molesworth Street, Dublin 2  
 Telephone - ( 01- 647 6834/ 35/ 36/ 37 )