

Application / Renewal of Telecommunications Structure Licence  
PLANNING AND DEVELOPMENT ACT 2000-2012 (Section 254)  
&  
PLANNING AND DEVELOPMENT REGULATIONS 2001-2011 (Article 201)

**1. APPLICANT DETAILS**

<b>Address of proposed Telecommunications Structure</b>	
<b>Applicant Name</b>	
<b>Applicant Address (Optional)</b>	
<b>Eircode</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Period Licence needed</b>	_____ weeks/months/years from _____ 202__ to _____ 202__

<b>Purpose for which it is needed</b>	
<b>Proposed Location Co-Ordinates - Data should be to ITM (Irish Transverse Mercator) coordinate system.</b>	

<b>Description of the proposed Telecommunications Structure</b>	
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<b>2. <u>INSURANCE DETAILS</u></b>	
Name of Insurance Company	
Policy No.	
Policy Expiry Date	
Public Liability Insurance Policy is required to provide cover to a minimum value of €6.5m indemnifying Galway City Council against third party claims.	
<b>3. <u>FEEs</u></b>	
Fee per Year	€125.00

Licence Fee is €125.00 per Year	Insert No. of Years required:  _____ x €125.00 = €_____
Total due:	€_____

<b>4. <u>Check list:</u></b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> The completed Signed Application form.</li> <li><input type="checkbox"/> The appropriate fee (as outlined above);</li> <li><input type="checkbox"/> A public liability policy or cover note - indemnity up to €6.5M <b>in the joint names of the applicant and Galway City Council;</b></li> <li><input type="checkbox"/> Site location map to the scale of 1:100 clearly identifying the proposed licence area in red.</li> <li><input type="checkbox"/> Photos, measurements and details as follows:           <ul style="list-style-type: none"> <li>(i) Photos and montages of the proposed physical infrastructure (mast/pole/cabinet) including detailed measurements.</li> <li>(ii) Details of pedestrian protection and convenience, where necessary, with photos and measurements.</li> <li>(iii) Traffic management plans during construction/installation, where necessary.</li> <li>(iv) Clearly outline the number and location of existing appliances, apparatus or structures, on, under, over and along the public road or footpath.</li> </ul> </li> </ul> <p><b><u>Incomplete applications will not be accepted and will be returned to the applicant</u></b></p>

**Submit by post to:**

*Planning Department,*

*Galway City Council,*

*City Hall,*

*College Rd,*

*Galway*

H91 X4K8

**Or email to:** [planning@galwaycity.ie](mailto:planning@galwaycity.ie)