



Galway City Council Culture Night Listing and Event Fund Guidelines 2025

The twentieth edition of Culture Night will take place on Friday 19 September 2025. Culture Night / Oíche Chultúir is brought to you by the Arts Council; and delivered and managed locally by Galway City Council. Culture Night is a national moment, celebrating culture, creativity and the arts and seeks to actively promote the belief that this rich and varied culture is alive, treasured and nurtured in people's lives, today and every day. It is delivered nationwide in cities, towns, villages and rural locations as well as online and through our media partners.

Galway City Council Arts Office aims to support events across Galway City and its neighbourhoods.

We also aim to support events that encourage and support diversity as well as events that ensure late-night offerings become a feature of the evening time culture and economy of Galway City.

Terms and Conditions:

Timelines:

- Applications deadline: 4pm on 16th June.
- Late applications will not be accepted.
- Evaluation will be complete by 15th July.

Budgets/ Fund awards:

- Events must take place in Galway City on Friday, September 19th 2025 and must be free of charge.
- If there are costs involved in delivering your event, full details must be provided on your application.
- Some events may not require funding.
- Applying for funding does not guarantee that your event will be funded.
- Events that do not require/receive funding may still be listed on Galway City Council platforms and www.culturenight.ie
- Ineligible costs: Alcohol, hospitality, prizes and charity/ fundraising are ineligible expenses for the purpose of this funding. Staffing costs on the night

of the event, ongoing revenue costs, any capital costs, equipment purchase costs, and cost of repaying existing debts are also ineligible.

- Cultural Events of scale and that add value to the cultural experience of Galway City on Culture Night are eligible for funds in excess of €1,000 but in this case, groups must demonstrate track record, capacity and/ or participate in an interview process with the Arts Office team before funding is determined.
- Applicants must accept or decline 'invitation to participate in Culture Night' with a contract document called 'Form A', to be issued by Galway City Arts Office in July.
- Galway City Arts Office will register the applicant as suppliers (if applicable/ subject to funding)
- Applicants must drawdown funding with Form B, issued by Galway City Arts Office by the 3rd of October.
- The applicant must provide proof of expenditure; e.g receipts or invoices with evidence of transaction on bank statement extract.
- Please note, event organisers will not receive payment until after the event and all associated reporting submitted to Galway City Council Arts Office for assessment.
- All funding must be recouped in one administrative package, following delivery of event as outlined in application and fund drawdown documents must include final report (outlining numbers of participants, names of artists/ performers/musicians involved etc).
- Event Organisers must work closely with Galway City Council Culture Night Team to ensure their event runs smoothly in context with the other events of Culture Night.
- Event organisers must fill out a form to submit their brochure text in July.
- Event Organisers must ensure that communication lines are kept open and Galway City Council Culture Night Team informed of any issues or changes to their event as early as possible.

Assessment

Applications will be assessed by the Galway City Council Culture Night team, with scores applied based on the following criteria:

- Quality of proposed activity.
- Engagement, Audiences, & Promoting the Arts alongside Equality, Diversity & Inclusion.
- Feasibility (track record and budget).