



**Grants payable under the Housing (Domestic Lead Remediation Grant)
Regulations 2022 (S.I. No. 519 of 2022)**

- ❖ Please read the following information notes before completing the application form.
- ❖ All questions on the form must be answered and, where specified, supporting documents must be provided. Incomplete forms or those which are not accompanied by the appropriate documents will not be processed.
- ❖ If you are an Irish Water Customer, please ensure you have contacted Irish Water in relation to their “Customer Opt-in Lead Pipe Replacement Scheme” before your plumber has commenced the replacement of lead pipes and fittings in your home.

Information Regarding the Scheme

1. Purpose of Grant

The scheme is available to assist owners of premises connected to a domestic water supply with the costs of replacing lead piping or related fittings located within the internal distribution system of the premises, as defined in the Water Services Act 2007. The premises concerned must be occupied by the applicant as his or her principal private residence.

Note: Section 2 of the 2007 Act provides that “internal distribution system” means that part of a distribution system, within the curtilage of a premises, which is used for the provision of water for human consumption or food or drinks production.

In advance of applying for a grant, the applicant must:

- a) be in receipt of a notification from a water supplier advising that there is likely to be lead plumbing (pipes and fittings) within the internal distribution system of the house **or**
- b) hold a certificate issued within the six months immediately prior to the date of application by a laboratory accredited by the Irish National Accreditation Board, confirming a parametric value for lead in the drinking water supply to the house concerned, which exceeds the statutory limit currently 10µg/l (10 micrograms per litre) **or**
- c) notification from a registered building professional advising that there are lead pipes and related fittings located within the internal distribution system of the house concerned



2. Level of Grant

The level of the grant shall be based on the approved costs in relation to the replacement of lead pipes and related fittings. The means test is no longer required. The approved cost shall not exceed the following limits:

- The level of grant aid available is determined on the basis of 100% of the approved cost of the works, subject to a maximum of €5,000.
- The minimum expenditure, on eligible works, required to process the application is €750.

3. Approved Cost

For the purposes of this scheme, in relation to the replacement of lead pipes or related fittings, the approved cost means the cost estimated by the local authority to be the reasonable cost of carrying out the replacement works or the actual cost of carrying out the works, whichever is the lesser.

The cost associated with the actual provision of either a certificate outlined at 1(b) or a notification at 1(c), under “Purpose of Grant” above, are eligible costs for the purpose of the grant, to a maximum eligible cost total of €200. This cost is to be included in the calculation of the maximum eligible cost total of €5,000. Note any indirect costs incurred by the applicant themselves are not eligible costs.

4. Receipts and Certification

Each application for grant aid **must** be accompanied by an original receipt for the total amount paid from each contractor engaged for the purpose of the remediation works. The receipt provided must include an itemised list of the works carried out and the associated costs for each item.

It is the responsibility of the applicant to satisfy themselves that any contractor engaged is competent to carry out the works required and that suitable materials are used. Each claim must also include certification from the contractor engaged to carry out the works that any materials used, including pipes and fittings, are of appropriate quality and that a proper standard of workmanship has been applied in the course of the works.

5. Tax Clearance Requirements

In order for eligible receipts to be reimbursed to the applicant by the local authority, the tax clearance status of the contractor must be up to date. In the case of each contractor engaged to carry out a site assessment (if required), repairs, upgrading or replacement, the applicant should furnish, to the local authority with their application form, an up-to-date Revenue On-Line Service (ROS) printout of an eTax Clearance Certificate provided by the contractor or both the Tax Clearance Access Number (TCAN) and Tax Reference Number issued to the contractor by the Revenue Commissioners.



Where the tax clearance status of the contractor cannot be established, which confirms that the tax affairs of the contractor are fully up to date at the time the grant application is being assessed, then the local authority should refuse the application for grant assistance.

6. Processing of Applications

Applications should be submitted to the local authority in whose functional area the premises in which the works are carried out are located. Applications will be processed as quickly as possible. If assistance with completing the form is required, please contact the relevant local authority.

The local authority reserves the right to examine the works carried out and to make any enquiries it considers necessary to verify information or supporting documents provided as part of an application for grant aid and may exclude from consideration for grant aid any applicant who supplies false or misleading information or documents.

7. Appeals Process

In processing applications under this grant scheme, it is recognised that some applicants may be dissatisfied with the decision of the local authority. Every applicant will have a right to an appeals process.

The following procedure shall apply to each appeal:

- a) Applicants are invited to submit a **written appeal** (this may be via email) on any decision notified to them by the local authority on their application, **within three weeks** of the date of the decision.
- b) The appeal must state the reasons for the appeal and the grounds for same.
- c) Appeals will be considered and adjudicated on by a local authority official who was not involved with the original decision, as designated by the Director of Services of the relevant Section. This process will be completed **within four weeks** of receipt.
- d) The outcome of the appeal will be notified in writing to the appellant within two weeks of the decision being made.



Comhairle Cathrach na Gaillimhe
Galway City Council

DLRG 1a – Application Form – Domestic Lead Remediation Grant

Name of Applicant : _____

Address :

Eircode : _____

Daytime Telephone No: _____

General Description and cost of works carried out :

(Itemised receipt(s) must be provided)

Name and Address of Contractor(s) :

(Print out of e-Tax Clearance Certificate for each contractor must be provided, along with certification that the works carried out and pipes and fittings used are of appropriate quality and standard)

DECLARATION

I declare that the information provided by me on this application form is correct and I understand that the provision of any false or misleading information or invalid supporting documents may result in this application being cancelled.

Signature of Applicant: _____

Date: _____



Comhairle Cathrach na Gaillimhe
Galway City Council

CHECK LIST

Please ensure that the following documentation is included with your application for payment of grant aid:

- ☐ A copy of your water supplier's notification regarding possible lead pipes or Laboratory Test Results or notification from a registered building professional advising that there are lead pipes located within the internal distribution system of the house.
- ☐ Itemised receipts for the works carried out.
- ☐ Contractor's certification that the works have been carried out using suitable materials and to a proper standard.
- ☐ Proof of Tax Clearance Certificate for each contractor engaged.

PLEASE SUBMIT THE FULLY COMPLETED FORM DLRG 1a AND SUPPORTING DOCUMENTATION TO:

**Roads & Transportation Maintenance Section,
Galway City Council,
City Hall,
College Road,
Galway.**

roads@galwaycity.ie

(091) 536400